

## **Friends of the Charleston Center**

PO Box 20762, Charleston, SC 29413

[www.friendsofcharlestoncenter.org](http://www.friendsofcharlestoncenter.org)

### **Board and Members Meeting Agenda – July 9, 2018**

***Our Mission:*** Support the Charleston Center in building healthier lives free of alcohol and other drug related consequences.

***Our Vision:*** To be an integrated component of the Charleston Center that effectively promotes community awareness of services and connect clients to available resources.

1. Secretary's Report (Cristina)
  - a. Approval of Minutes of the June 2018 Meeting
  - b. Review Draft of 2018/2019 Plans and Goals (see other side)
2. Chairman's Report (Acting: Kevin)
  - a. Review agenda
  - b. Key officer vacancies
3. Vice Chair's Report (Acting: Kevin)
4. Executive Director's Report (Dr. Brown)
5. Treasurer's Report (Beth)
  - a. Current Report
  - b. Budget Planning
6. Fund Development Committee Report (Ryan)
  - a. Updates on Pending Items
  - b. New/Upcoming
7. Marketing and Community Outreach Committee update (Brian & Mark)
  - a. Yoga Event Marketing
  - b. Other Marketing efforts
8. Old Business
  - a. MUSC Neonatologist (Donna)
9. New Business
  - a. Items for the good of the cause

**NEXT MEETING: Mon., August 13, 2018, 4:30pm, Charleston Center Boardroom**

# FRIENDS of the CHARLESTON CENTER

Fiscal Year 2019 (July 2018 - June 2019) Plan & Goals

*(DRAFT FOR REVIEW 7/9/2018)*

*The following is the Friends of Charleston Center Board plan for FY19, created and approved by the Board on 7/9/2018.*

1. When requested by the Executive Director of the Charleston Center, Friends of Charleston Center will provide community input, advice, support and advocacy in coordination with other public and private agencies, groups, firms and individuals intended to further the Charleston Center vision, mission, programs and services.

*Note: Friends of Charleston Center understands that, 1) This element refers to coordination associated with inter-agency/group, etc., relationships and activities, and 2) That any coordination/action considered by the Friends of Charleston Center members must be with the approval of the Executive Director.*

- A. Executive Director to inform Friends of Charleston Center of specific inter-agency, group, etc., relationships and activities that could benefit from member input and/or assistance
  - B. Members will provide input and/or assistance, as requested
  - C. If action on the part of the Friends of Charleston Center members is considered helpful, then, in conjunction with the Executive Director, a plan of action will be developed and implemented.
2. Establish a Marketing and Community Outreach committee to advocate for community knowledge of and interest in matters pertaining to addressing problems associated with alcohol and other drug related consequences, in particular the mission, vision, programs and services of the Charleston Center.
  3. Provide support and advocacy for fundraising activities for the benefit of Charleston Center from private and corporate citizens, foundations and other grant sources.
    - A. Maintain Non-Profit status at the state and federal levels
    - B. Friends of Charleston Center Board will approve the fundraising purpose, goals, and activities included herein by July 2018
    - C. A proposed Family Day Event for Fall of 2018
    - D. A proposed fundraiser for Spring of 2019
  4. Provide support and assistance with coordination of client holiday activities and celebrations.
  5. Establish a Volunteer services branch of Friends of Charleston Center to allow members to provide needed services to clients and staff of the Charleston Center in coordination with the established Volunteer Program.
  6. Establish a liaison service to aid in communication between the Charleston Center and established recovery groups and organizations in the community.
  7. Establish Friends of Charleston Center goals for the fiscal year 2020.
    - A. Form a Friends of Charleston Center Goal-Planning Sub-Committee by April 2019
    - B. Sub-Committee to develop proposed plan and goals by May 2019.
    - C. Sub-Committee to submit the goals for review-consideration-approval of the Board by June 2019.