

# The Friends of Charleston Center

P O Box 20762, Charleston, SC 29413

[www.friendsofthecharlestoncenter.org](http://www.friendsofthecharlestoncenter.org)

## Meeting Minutes – March 05, 2018

**Our Mission:** *Support the Charleston Center in building healthier lives free of alcohol and other drug related consequences.*

**Our Vision:** *To be an integrated component of the Charleston Center that effectively promotes community awareness of services and connects clients to available resource.*

**Attendees:** Phill Botham, Kevin Downs, Ryan Roberts, Beth Turner, Brian Knight, Woody Avery, John Cato, Bryan Kingrey, Kirsten Paris, Louis Yuhasz

1. Approval of Minutes of the February 2018 meeting (see [www.friendsofthecharlestoncenter.org](http://www.friendsofthecharlestoncenter.org))
2. Executive Director's Report (Dr. Brown)  
(none)
3. Chairman's Report (Phill)
  - a. Review agenda (see [www.friendsofthecharlestoncenter.org](http://www.friendsofthecharlestoncenter.org))
  - b. Review FY17/18 Plans and Goals
  - c. Key officer positions are still available. Members are encouraged to invite others in the community to participate on this board.
4. Vice Chair's Report (Acting: K Downs)
  - a. Family Day Event – all plans for the event are progressing nicely. John Cato will be providing food and several musical groups are scheduled to play during the day. Magdalene House will have a booth with arts and crafts to sell.
5. Treasurer's Report (Beth)
  - a. New signature cards have been signed and Treasurer duties have been transferred to B Turner.
  - b. March balance has not yet been updated but is @ \$9,000.
  - c. Ticket sale proceeds to date were given to the treasurer to be deposited.
6. Fund Development Committee Report (Ryan)
  - a. Ryan is beginning to receive responses to the grants he's applied for to date.
  - b. Ryan will be meeting with the Coastal Community on Friday for guidance in applying to some of the larger grants.
7. Marketing and Community Outreach Committee update (Brian)

- a. No updates as Brian has been working on the Family Day Event planning and electronic ticket sales set up

8. Old Business

- a. Client Transportation to meetings – no update as Dr. Brown was unable to attend
- b. Coordination with the Lowcountry Recovery Coalition and local restaurants for a fund raising event was briefly discussed. September may not be a good month for this as there are conflicts.

9. New Business

- a. Membership dues for 2018 are requested. The suggested donation is \$20 or more. This due is tax deductible and members will be added to our mailing list.
- b. Board Position Vacancies
  - i. Secretary, Chair, Alternate Chair, Alternate Secretary, Fund Development Committee Alternate Chair are all available

**Next Meeting: Monday April 9, 2018 @ 430p, Charleston Center Board Room (3<sup>rd</sup> Floor).**